

Student Assistant Position Description

ABOUT THE EMPLOYER: Texas Performing Arts serves The University of Texas at Austin campus and the Central Texas community at large through a diverse season of exciting live performances, free campus and community engagement events, educational youth programs, and a robust UT Student Engagement Program. Each year we present our Essential Series performances including dance, classical, voice, film, conversation, and more, as well as the Lexus Broadway in Austin Season, and touring concerts and comedy. Behind the scenes, our prop, scene, and paint shops support College of Fine Arts student productions.

Through our Student Employment Program, we provide hands-on professional work experiences alongside industry professionals in nearly every department for undergraduate and graduate UT students from across campus.

JOB TITLE: Scene Shop Student Assistant (Federal Work-Study students are encouraged to apply)

POSITIONS AVAILABLE: 2

SUPERVISOR: J.E. Johnson

HOURS PER WEEK: 10-12

WAGE: \$8.00/hour

JOB SUMMARY: Assist the Texas Performing Arts Scene Shop staff to produce and install scenery for The Department of Theatre & Dance and the Butler School of Music.

DUTIES AND RESPONSIBILITIES:

- Assist professional staff in construction, painting, shop maintenance, and inventory.
- Must be able to lift 35 pounds.
- Represent Texas Performing Arts with a pleasant and professional demeanor through all interactions.
- Arrive on time for work and maintain a reliable attendance record.
- Dress appropriately by wearing closed toe shoes, long pants, and short sleeves. Abide by all dress code requirements to ensure your safety.

REQURED QUALIFICATIONS:

- Good communication skills.
- Experience with basic hand tools, power tools and/or painting.
- Willingness to learn and continued interest in craft.

PREFERRED QUALIFICATIONS:

- Knowledge of or experience in the related fields of Architecture, Engineering, Graphic Art, or Fine Arts is a plus.
- A valid Texas driver's license and acceptable driving record.

ADDED VALUE:

- Real world experience working in a non-profit arts presenter.
- Opportunities for advancement, wage increases, and growth in responsibilities.



- Professional development opportunities and support.
- Offers of comp tickets for some performances.

TO APPLY: Create a single file containing a Letter of Interest, current Resume, and your work availability and save in either Word or PDF format. Send this file and a copy of Work-Study award, if applicable, to Tim Rogers at trogers@texasperformingarts.org.